



Dear Prospective Preschool Families,

Thank you for your interest in our preschool at St. Joseph Parish School. We expect to be at capacity in all three programs for 2025-2026.

Attached is the required registration form along with information about FACTS for the payment of tuition. Please note the following guidelines for registration:

**Annual Priority and Early Admissions Eligibility**

Due to the limited seats available, the following families will be given priority enrollment consideration to St. Joseph Parish School and Preschool in the order below. Open enrollment begins January 19, 2025 and continues until all available spots are filled. All current students are automatically enrolled for the upcoming school year.

- Current St. Joseph Parish School students and siblings
- Currently registered children at St. Joseph Parish Preschool and Pre-K
- St. Joseph Parishioners: i.e., children of families who are registered in and attend Mass at St. Joseph Parish. In cases with the same school application date, parishioner priority will be based on the date of St. Joseph Parish registration date
- Parishioners of Holy Spirit Parish, Avon Lake
- Children of St. Joseph Parish School Alumni
- Catholic children who are non-members of St. Joseph Parish
- Non-Catholics: i.e., children of families of other faiths who desire a Catholic education

In order to secure your child's spot, please return the following to the school office:

1. Completed registration form
2. Copy of child's birth certificate and baptismal, if available
3. Cash or check for non-refundable registration fee of \$150, payable to St. Joseph Parish School. This fee may **not** be rolled into FACTS. Registration will be confirmed upon the deposit of your registration fee.

New families are required to enroll in FACTS for the collection of tuition. Information is attached. The Capital Improvement fee of \$100 and Supply fee of \$75 will automatically be rolled into your FACTS account for payment throughout the course of your individual plan.

If you have any questions regarding the application process, please contact me at 440.653.5622 or [schoolsharon@stjosephavonlake.org](mailto:schoolsharon@stjosephavonlake.org).

Sincerely,

Sharon Scrivens  
School Admissions

SAVE THE DATE  
FOR  
**OPEN HOUSE**

PRESCHOOL - GRADE 8

**SAINT JOSEPH PARISH SCHOOL**



JANUARY **26** 2025

**11:00 AM to 2:00 PM**

Please visit and meet our teachers,  
see our classrooms, and  
discover what sets us apart!!

***Questions? Please call  
Mrs. Sharon Scrivens  
440.653.5622***

# SAINT JOSEPH PARISH PRESCHOOL 2025 - 2026

*"Preschool with a foundation of faith to nurture spiritual and academic growth."*



Set a foundation that will prepare your child for success in their early education.

At Saint Joseph Parish Preschool, our commitment is to provide a creative learning environment for the young child. Interaction with other children and adults, in an atmosphere of Christian love and concern, promotes the healthy development of each child. Learning experiences and play activities encourage spiritual, intellectual, social and physical growth.

The program is designed to help the child foster a sequence of learning habits, initial adjustment to school, independent learning, daily living skills, and sensory-motor activities; the fundamentals of reading, writing, and number readiness; together with a physical, spiritual, emotional, and social maturity.

Admittance is first offered to our current school families followed by our parish families, Holy Spirit families, families registered at other Catholic parishes, then all others.

Contact Mrs. Sharon Scrivens  
to schedule a tour:  
[schoolsharon@stjosephavonlake.org](mailto:schoolsharon@stjosephavonlake.org)  
440.653.5622

Contact Mrs. Lori Foutz, Preschool Director  
with specific questions about the preschool:  
[lfoutz@stjosephavonlake.org](mailto:lfoutz@stjosephavonlake.org)

[www.stjosephparishschool.org](http://www.stjosephparishschool.org)

## 3 YEAR OLD PRESCHOOL

- Must be 3 by September 1
- Must be fully toilet trained and use restroom independently
- Class meets Tuesday and Thursday from 8:00 AM to 11:00 AM
- Tuition: \$1,900 plus \$150 registration fee due at time of registration, \$100 capital improvement and \$75 supply fees

## PRE-K 4 FULL DAY

- Must be 4 by September 1
- Must be fully toilet trained and use restroom independently
- Class meets M/W/F 8:00 AM to 2:00 PM
- Students are eligible for aftercare program
- Students in this class plan to enroll in Kindergarten the following year.
- Tuition: \$3,450 plus \$150 registration fee due at time of registration, \$100 capital improvement and \$75 supply fees

## PRE-K 5 FULL DAY

- Must be 5 by December 1
- Must be fully toilet trained and use restroom independently
- Class meets Monday through Friday 8:00 AM to 2:00 PM
- Students are eligible for aftercare program
- Class is designed as a transitional year of growth before Kindergarten
- Tuition: \$4,150 plus \$150 registration fee due at time of registration, \$100 capital improvement and \$75 supply fees



## Saint Joseph Preschool Registration 2025 - 2026

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Address \_\_\_\_\_

Primary Email Address \_\_\_\_\_

Mother's Cell Phone \_\_\_\_\_ Father's Cell Phone \_\_\_\_\_

- Please submit your registration fee (\$150 cash or check) along with this form to the school office.
- Checks may be made payable to Saint Joseph Parish School and are non-refundable.
- Registration fees for preschool may not be rolled into FACTS accounts and must be paid at the time of submitting this form.

Details about opening a FACTS account for families new to our school may be found on the attached document.

Please indicate which class you are registering your child for:

- 3 year old HALF day, Tuesday and Thursday, 8:00 AM to 11:00 AM  
***Must be 3 by September 1<sup>st</sup>***
- Pre-K 4 FULL day, Monday – Wednesday - Friday, 8:00 AM to 2:00 PM  
***Must be 4 by September 1<sup>st</sup>***
- Pre-K 5 FULL day, Monday through Friday, 8:00 AM to 2:00 PM  
***Must be 5 by December 1<sup>st</sup>***



## **Payment of Tuition and Fees**

Upon completion of a Registration Form and payment of fees, families new to Saint Joseph Parish School will create an online FACTS account for payment of tuition and additional fees.

- Login to FACTS Management at <https://online.factsmgt.com/signin/3WWYC>
- Choose option to Set Up a Payment Plan for 2025-2026 to choose frequency of payments and ACH or credit card options for the period ranging from July 2025 to May 2026
- Customer set up is complete when account is labeled Pending on FACTS
- Saint Joseph Parish School will add charges for tuition. New plans will reflect payment of Registration Fees received at time of registration
- If financial assistance is awarded (Grades K-8) will be reflected in your FACTS account
- Payment Plans are Finalized on FACTS by Saint Joseph Parish School
- Questions regarding FACTS may be directed to Kim LaCour in the school office at 440-653-5621, [klacour@stjosephavonlake.org](mailto:klacour@stjosephavonlake.org), or to FACTS Customer Care at 866-441-4637